

Architectural Change Request

This form is to be completed by the owner, Neighborhood Association or contractor for exterior changes, alterations, or construction on any homeowner's or Neighborhood Association Unit or lot. This Architectural Change Request must be relayed to Somerset Homeowner's Association before going to Windstar. The documents for Windstar on Naples Bay Master Association state that approval by the Architectural Review Committee ("ARC") or Board of Directors must be obtained before any work can begin. Some examples are: swimming pools, spas, cages, awnings, shutters, new construction, neighborhood signs, and changes of exterior color, roof replacement, driveway coatings, major landscaping or any changes in the exterior of your property. All new construction and/or additions must be accompanied by blueprints and survey.

LOCATION OF PROPOSED PROJECT

Name				
Windstar Address				
neDate				
Alt. contact Info:				
TYPE OF PROPOSED PROJECT				
Proposed Commencement Date Prop	posed Completion Date			
TO ACCOMPANY THIS FORM: (if applicable) A. Construction drawings, survey, artists rendering and/or phoconstruction and/or additions) For screen cages: elevation plans, showing all sides of the scribird's-eye view of the screen with measurements. B. Written Neighborhood Association approval of this request contacted. C. Listing of materials, colors. D. Change in paint color, the paint brand and sample colors were constructed.	reen with measurements, as well as the roofline and a & Verification that affected neighbor(s) have been			
This application submitted and approved by:				
Neighborhood Association ARC Chair (if applicable)	//			
-				
Neighborhood Association President				

Somerset At Windstar Contact:

Newell Property Management- Resident Services Associate, Leslee Manville – (239)514-1199 ext 226, resident@newellpropertymanagement.com

4/19/21

RETURN COMPLETED FORM TO:

Windstar on Naples Bay Master Association 1700 Windstar Boulevard Naples, FL 34112 master@windstaronnaplesbay.net

The ARC shall act on all fully completed & signed applications within thirty (30) days of receiving.

Approval is not effective unti appeal. No materials should i window for appeal has passe confirmed that there is no ap	be ordered or co ed. Please withho	ntracts agreed to	until the 7-day
MASTER ARC RECOMMENDATI	ON: APPROVE	DISAPPROVE_	
Date of Approval:	Effectiv	e Date:	_
ARC approval does not waive the The responsibility of compliance w Owner.			
ARC CHAIRPERSON			DATE

Thank you for your cooperation.